

**Mayor's Proposed Plan
To Reduce \$323 Million Revenue Shortfall in FY 2003**
(Dollars in Thousands)

- Local Funds -

Agency	Initiative	Total	Final Gap-Closing	FTE Reduction	Description/Comments
1 Government Operations and Support					
2	Office of the Corporation Council reduce contract cost for Child Support Enforcement Division	1,500	1,500	0.00	Reduced third-party contract.
3	Office of the Corporation Council Targeted reductions	870	870	0.00	3-day furlough, training, depositions.
4	Office of Contracts and Procurement Freeze 8 positions and contracts	906	906	0.00	Contracting, Administration Services& Public Accounting.
5	Office of Contracts and Procurement Improve surplus property disposal	150	150	2.00	2 FTEs will be eliminated.
6	Office of Employee Appeals Address backlog of employee appeals	150	150	0.00	Hiring temp. hearing examiners eliminated
7	Office of Property Management DHS move	2,900	2,900	0.00	Contractual services obligations to be offset from another funding source.
8	Office of Property Management Additional staff	120	120	0.00	Salary lapse
9	Office of Property Management Reduce costs of maintaining vacant properties	520	520	0.00	Oil/Gas maintenance & repair
10	Office of Property Management Hiring freeze on facility maintenance	60	60	0.00	Salary lapse from vacant positions. Lapse encompass up to 6 FTEs.
11	Office of Property Management Hiring freeze in Directors's office	29	29	0.00	Agency would delay filling 1FTE.
12	Office of Personnel FEMS/MPD personnel study	475	475	1.00	1.0 FTE and study eliminated
13	Office of Personnel Expand performance management program	282	282	0.00	Funds are not available...removed from budget by COW

Government of the District of Columbia
Executive Office of the Mayor

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14	Office of Personnel	Eliminate assessment and classification contracts	102	102	0.00	Management Svcs program
15	Office of Personnel	Eliminate technical writing contracts	10	10	0.00	Policy Activity (DPM changes)
16	Office of Personnel	Reduce contracts for comp and classific.	200	200	0.00	Reform for CU 1&2
17	Office of Personnel	Reduce computer systems for training	270	270	0.00	Employee Development (HD0)
18	Office of Personnel	Reduce BPR software, license, training, consultation	204	204	0.00	Business Process Re-eng Prgm
19	Office of Personnel	Reduce printing, memberships, and travel	65	65	0.00	Shared Services program
20	Office of Personnel	Reduce legal services consultation	165	165	1.00	1.0 FTE & investigation contract
21	Office of the Mayor	Citizen Summit	200	200	0.00	Elimination of the Citizen's Summit in FY 2003
22	Office of the Mayor	Freeze positions	516	516	0.00	Agency would delay filling 4.0 FTEs and reduce temporary office support
23	Office of the City Administrator	Risk management	500	500	0.00	Consolidation eliminated
24	Office of the Secretary	Reduction in printing	191	191	0.00	Funding level reduced from \$378k to \$178k.
25	Office of the Chief Financial Officer	Targeted reductions	2,600	2,600	24.50	24.5 FTEs eliminated.
26	Office of the Chief Financial Officer	Staff to administer estate tax	120	120	2.00	2.0 FTEs eliminated.
27	Office of the Inspector General	Targeted reductions	500	500	0.00	Reduced office supplies and equipment, and purchase of 2 cars.
28	Office of the City Administrator	Reduce disability compensation admin. and other positions	880	880	0.00	From \$4.3M to \$3.4M; reduced third party contracts
29	Office of the Chief Technology Officer	Personnel reductions	1,145	1,145	0.00	Personnel costs reduced but FTEs retained.
30	Council of the District of Columbia	Operational Reduction	700	700	0.00	

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31	Council of the District of Columbia	Emancipation Day parade	100	100	0.00	Elimination of FY 2003 Emancipation Day Parade
32		Total Government Operations and Support	16,430	16,430	30.50	
33						
34	<u>Economic Development</u>					
35	BRPAA	New operating costs due to triennial phaseout	39	39	0.00	\$36,155 of the reduction is associated with the increased compensation for board members and \$2,420 for increased supplies as a result of going from a triennial to an annual assessment.
36	DBFI	Opportunity Accounts	200	200	0.00	Matched savings accounts for low income families. Used for home purchase, micro-enterprise or education purposes.
37	DMPED	Restore DC - Eliminate Equity fund.	400	400	0.00	Will be unable to provide equity investments in specific DC based small businesses.
38	DHCD	Reduce local funds for implementation of Housing Act	1,600	1,600	0.00	Cost of program will be transferred to Federal funding.
39	DHCD	Housing Production Trust Fund	6,500	6,500	0.00	The reduction of \$6.5 million in this year's Housing Production Trust Fund allocation is anticipated to reduce the production of affordable housing in the city by 450 units. The District will lose the opportunity to leverage over \$20 million in private financing for the production of affordable housing.
40	DCRA	Revert to O-type funding and eliminate vacancies	2,100	2,100	25.00	Reductions absorbed in Operations, Inspections and Compliance and Administrative Services programs. 25 vacant FTE's will be transferred from local to O-Type funding.
41	DOES	Funding for the summer jobs program	1,261	1,261	0.00	Eliminate summer employment for District youths between ages of 14-21
42	DOES	Reduce summer jobs beyond target level and OSHA funding	200	200	0.00	Reduce funding for the Office of Occupational Safety and Health (OSH). Further clarification is needed.
43	Planning	Historic Preservation	100	100	2.00	Eliminate 2 FTEs. Funding went toward the investment into historic preservation.
44	Planning	Postpone several transit oriented development planning projects	700	700	0.00	Impact and FTE unknown. Further clarification required from agency.
45		Total Economic Development	13,100	13,100	27.00	

	Agency	Initiative	Total	Final Gap-Closing	FTE Reduction	Description/Comments
46						
47						
48	Public Safety					
49	CIC	Staff up Corrections Information Council	70	70	1.00	Amount represents a 58% reduction of the agency's total FY 2003 local funds budget. Agency budget formerly within the Department of Corrections budget.
50	CME	Add Intake, mortuary, and communications assistants	125	125	0.00	Reductions does not impact FTE count. Could potentially degrade services.
51	CME	Add Medicolegal Investigators	150	150	0.00	Agency would delay filling 2 FTE investigator positions.
52	CME	Temporary hiring freeze	250	250	0.00	Agency would delay filling 4 FTEs.
53	DOC	Training reductions	100	100	0.00	Reduces the amount of discretionary training.
54	DOC	Decrease utilization of medical services under contract	1,000	1,000	0.00	Adjustment to the MOU with the Department of Health to reflect the estimated use.
55	DOC	Facilities management fixed cost savings	350	350	0.00	Fixed costs reduction. Agency has had problems meeting its fixed costs expenditure requirement in the past.
56	DOC	Reduce contract beds at CTF from 767 to 700	1,442	1,442	0.00	Reduction will force the transfer of inmates to DC jail.
57	DOC	Close CCC#4 and do not replace any of the 220 beds	3,400	3,400	0.00	Reduction would requires these inmates to also be transferred to the DC jail.
58	EMA	Decrease relocation fund by one third	300	300	0.00	Appropriate if services does not materialize.
59	FEMS	SNAP to increase from 5 to 8 fire inspector (1 per ward)	600	600	3.00	FY 2003 budget book amount is only \$200K for 3 new inspectors; original proposal was reduced during the budget finalization process. Fewer inspectors may impact revenues from fire inspection code fines and permits.
60	FEMS	Support information technology operations	600	600	0.00	Retard the pace of IT support positions. This would delay the hiring of 8 new IT staffers
61	FEMS	Upgrade apparatus and equipment maintenance	750	750	10.00	Enhancement addresses maintenance concerns with aged apparatus. This would affect the hiring of 10 new mechanics.

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62	FEMS	Company consolidation	3,700	3,700	0.00	The agency projects minimal impact upon response time and savings as a result of the initiative in scheduled overtime; No FTE reduction would occur.
63	MPD	Reduce SPOs from 47 to 23	515	515	0.00	Reduces the number of Special Police Operations (SPO) details. More information is needed from the agency as it relates to the impact to operations and any reduction in FTEs.
64	MPD	Eliminate Civilianization of 23 crime analysts, crossing guards and clerks	754	754	0.00	
65	MPD	Early out for civilians	1,250	1,250	0.00	Assumes 50% backfill
66		Total Public Safety	15,356	15,356	14.00	
67						
68	Public Education					
69	DCPS	Increase in Per Pupil Funding Formula	30,221	30,221	0.00	Staggered bells--partial restoration \$30.2 million reduction from the Local Education Agency funding formula portion of DCPS budget. This is net increase comprised 10.9% increase to foundation formula offset by decrease in student enrollment.
70	PCS	Corresponding Charter School increase	2,400	2,400	0.00	\$2 million increase derived solely from increase to foundation and weighting (UPSFF). Keep in mind that overall agency funding declined as a result of significantly lower student population and elimination of 5% set-aside.
71	Chart. Sch.	Charter school revocations	3,815	3,815	0.00	Funds available in the budget for schools that will not open their doors in FY 2003. Funding includes \$1.13 million for World and \$2.68 million for Richard Milburn.
72	PCS Bd.	Additional oversight/procurement functions	109	109	0.00	Increase granted due to rise increased oversight functions performed by Public Charter School Board.
73	DPL	Humanities Council	200	200	0.00	Pass-through to Humanities Council--Mayoral Initiative.
74	DPL	Reduction to MLK	148	148	3.00	Eliminate 3 FTEs at MLK library. Reduces services in the literacy resource division.
75	DPL	Reduction to administration	235	235	4.00	Eliminates 4 FTEs in the administrative section.

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76	DPL	Master lease project (debt service) reduction	52	52	0.00	Removes debt service requirement for IT purchases that are not required in FY 2003.
77	UDC	Vocational training office	2,474	2,474	0.00	Removal of funding for the creation of the Vocational Education and Skills Training (Vest) program.
78	UDC	Adult education	244	244	0.00	Elimination of funding that supports adult learning.
79		Total Education	39,898	39,898	7.00	
80						
81		Human Support Services				
82	CFSA	Single point of entry (better Medicaid certification)	2,400	2,400	0.00	Savings based on utilizing medicaid providers from the Department of Mental Health.
83	CFSA	DCPS Overpayment for foster kids in PG County	3,800	3,800	0.00	CFSA given savings associated with a DCPS overpayment for foster kids in PG County.
84	CYITC	Children Youth Investment Trust Corporation	2,732	2,732	0.00	Eliminates DC's share of funding that supports the Early Childhood Development, Out-of-School Time Programs and Youth Entrepreneurship.
85	DHS	Single point entry (better Medicaid certification)	1,600	1,600	0.00	Assist the vast majority of youth involved in the juvenile justice system to become Medicaid eligible and bill Medicaid directly for the cost of services.
86	DHS	Interim Disability Assistance program	4,100	4,100	0.00	Eliminate funding for the Income Assistance Activity program for the interim disabled.
87	DMH	Restructuring from St. Elizabeths to outpatient services	10,000	10,000	235.00	Restructuring of the Mental Health Agency. The reduction represents up to 235 FTEs anticipated to be moved from Local funding, and savings associated with fixed costs.
88	DOH	Medicaid benefit level reduction	9,300	9,300	0.00	Requires further clarification.
89	DOH	Eliminate State Health Planning Development Agency SHPDA	1,400	1,400	1.00	Program will be eliminated.
90	DOH	Reducing Supplies	264	264	0.00	Reduction taken agency wide
91	DOH	Maternal and Family Health reduction	500	500	0.00	Eliminates DC support of the Youth Tobacco Cessation program. May impact funding level of American Legacy Foundation Grant.

	Agency	Initiative	Total	Final Gap-Closing	FTE Reduction	Description/Comments
92	DOH	Medicaid Resource Center reduction	258	258	0.00	Delay implementation of Medicaid Resource Cnt.
93	DOH	Medicaid rate study reduction	242	242	0.00	Delay Implementation of Medicaid Rate Study.
94	DOH	Medicaid Salazar program reduction	500	500	0.00	Postpone contractual requirements for Salazar court order.
95	DOH	Reduce 10 FTEs	500	500	10.00	10 vacant FTEs will be eliminated within the Enviromental Health Administration.
96	DOH	Increase funding for nursing home rebasing - 50%	2,100	2,100	0.00	Rate rebasing for nursing home facilities.
97	DOH	Tobacco Cessation	1,000	1,000	0.00	From Tobacco Trust Fund for smoking cessation programs.
98	DOH	Reduce increase in Health Care Safety Net contract	4,700	4,700	0.00	Reduced from \$6.7 m to \$4 m
99	DOH	Specialty provider increase	5,600	5,600	0.00	Rate increases for specialty providers to expand provider network
100	DPR	Reduce redundant services in ten school based facilities	915	915	18.00	Eliminate recreational services in ten school based facilities. 18 FTE's are included.
101	DPR	Reduce the number of "walk to" aquatic facilities	60	60	0.00	Eliminate 5 "walk to" pools of 3 feet or less within the aquatic program. No FTE's are included
102	DPR	Reduce support staff @ 9 parent run cooperative play programs	240	240	4.50	Eliminate teacher positions from October-May at 9 sites of the Cooperative Play Program. 4.5 FTE's are included
103	DPR	Reduction of agency administrative managers	453	453	6.00	328K out of the 453K to eliminate 6 positions from the current agency mid-mangers from DS-13 and above
104	DPR	Reduction in agency administrative supplies	150	150	0.00	The impact is unknown operationally. No impact to FTEs.
105	OHR	Reduce increase for Human Rights	154	154	2.00	Eliminates 2 FTEs.
106	OLA	Reduce travel, training, contractual support	35	35	0.00	Reduces available fuding for travel and training.
107	OHR	Eliminate 1 position	88	88	1.00	Reduction eliminates 1 FTE.
108		Total Human Support Services	53,091	53,091	277.50	

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109						
110	Public Works					
111	DDOT	Realign functions to absorb Traffic Operations/Safety administrative costs	250	250	0.00	This initiative is mislabeled. The proposed reduction is for the purchase of equipment out of Capital rather than the operating budget.
112	DDOT	Transfer front-line tree mgmt. employees to Local Road Maint. Fund	2,200	2,200	27.00	The Tree Program would be moved, in its entirety, to the Local Roads Maintenance Fund of the Highway Trust Fund. 27 FTEs would be transferred along with the program.
113	DDOT	Lower overtime for curbside management program	125	125	0.00	Reduction to Traffic Safety program; will limit agency's ability to respond to emergency after hours traffic safety issues.
114	DDOT	Hold open vacancies and absorb pay increases	1,400	1,400	0.00	Reduction in the personal services operating budget. Agency contends that amount was a miscalculation that was recently realized. This is pay increase only.
115	DMV	Streamline and consolidate license services	44	44	0.00	Agency service offices will be open only 5 days per location as compared to 6 days now.
116	DMV	Streamline and consolidate title and registration services	290	290	0.00	Agency service offices will be open only 5 days per location as compared to 6 now; four fewer cashiers.
117	DMV	Reduce equipment and audit services	120	120	0.00	No equipment upgrade purchases; ACS ticket information management system budget will be revised to reflect actual costs.
118	DMV	Reduce information technology support	200	200	0.00	Eliminate Seat management
119	DMV	Eliminate Sunday service for web	150	150	0.00	Eliminate Seat management
120	DMV	Reduce equipment for administration	11	11	0.00	No equipment purchases for administrative purposes.
121	DPW	New trash receptacles	325	325	0.00	Delay purchase of new trash receptacles - This number should be \$324,000.
122	DPW	SNAP Clean city staff and materials	75	75	1.00	1.0 FTE and associated costs.
123		Total Public Works	5,190	5,190	28.00	
124						
125	Financing and Other					

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126	Debt Svc.	Debt service overestimate	9,500	9,500	0.00	Reduced obligation based on lower interest rates and refinancing
127	Fin & other	New tobacco fund contribution	10,000	10,000	0.00	Eliminated contribution.
128	Fin & other	New Pay-go capital fund	16,750	16,750	0.00	Eliminated Pay-Go fund.
129	Workforce Investments	Non Union Pay increase	6,000	6,000	0.00	Postpone Non Union Pay increase until September
130		Total Financing and Other	42,250	42,250	0.00	
131						
132	<u>District Wide Savings</u>					
133	All	SNAP Neighborhood services	400	400	0.00	This reduction will impact the full implementation of the 39 Strategic Neighborhood Action Plans (SNAP) capturing citizen and government input, which coordinate resources from dozens of government agencies at the local level. This will impact on commitments made for each SNAP and adversely affect the Mayor's goal of building sustainable neighborhoods.
134	All	Administrative reductions	12,121	12,121	62.00	Reduction would be spread throughout HR, IT, Procurement & Fin Mgmt.
135		District Wide Savings	12,521	12,521	62.00	
136	GRAND TOTAL EXPENDITURE REDUCTIONS		197,836	197,836	446.00	