

## Citizen Complaint Review Board (FH0)

*The mission of the Citizen Complaint Review Board (CCRB) is to provide the public with an independent and impartial forum for the review and resolution of complaints against officers of the Metropolitan Police Department and Special Police officers employed by the District of Columbia Government.*

<b>Chairperson</b>	<b>Mai Fernandez</b>
<b>Proposed Operating Budget (\$ in thousands)</b>	<b>\$857</b>
<b>Funds Pending Certification</b>	<b>\$100</b>
<b>Proposed Operating Budget with Funds Pending Certification</b>	<b>\$957</b>

### Fast Facts

- |   |  |
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| <ul style="list-style-type: none"> <li>• The proposed FY 2001 operating budget is \$857,422, a decrease of \$342,578 from the FY 2000 budget. There are 21 full-time equivalents (FTEs) supported by this budget. The FY 2001 decrease reflects the anticipated carryover of \$500,000 associated with the FY 2000 federal payment that is available for use until September 30, 2001.</li> <li>• The agency has been targeted to receive \$100,000 from funds pending certification. These funds will be made available upon certification by the Chief Financial Officer for the District of Columbia.</li> </ul> | <ul style="list-style-type: none"> <li>• During FY 2000, the agency's board members will focus on the process of establishing, operating and overseeing the independent Citizen Complaint Review Board for the District of Columbia.</li> <li>• For FY 2001, the agency plans to advise the Mayor, the Council, the Financial Responsibility and Management Assistance Authority and the Chief of Police concerning MPD recruitment, training, evaluation, discipline and supervision of police officers.</li> </ul> |
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### FY 2001 Proposed Budget by Control Center

The basic unit of budgetary and financial control in the District's financial management system is a control center. The Citizen Complaint Review Board (CCRB) is comprised of one control center that serves as the major component of the agency's budget.

#### FY 2001 Proposed Budget by Control Center

**(Dollars in Thousands)**

Citizen Complaint Review Board

**Control Center**

**Proposed  
FY 2001  
Budget**

0010 CITIZEN COMPLAINT REVIEW BOARD

857

FH0 Citizen Complaint Review Board

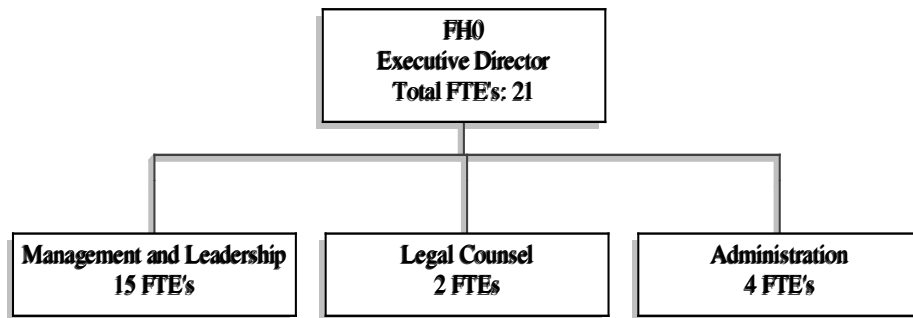
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**Agency Overview and Organization**

The Citizen Complaint Review Board (CCRB) was established by the District Council in FY 1999 pursuant to D.C. Act 12-495. By enactment of this statute, the Council codified their commitment to the principle of citizen review as essential to the District’s community policing policy.

The CCRB is responsible for the review and resolution of complaints against the Metropolitan Police Department and Special Police officers employed by the District of Columbia Government. The CCRB’s jurisdiction is limited to adjudication of complaints alleging one or more of the following: excessive use of force, harassment and use of demeaning language. This adjudication process provides significant public participation in the recording and examination of police misconduct complaints to improve credibility in the complaint process.

The three major activities reflected in the CCRB organization chart include investigation and adjudication (15 FTEs), Administration—executive direction, human resources, administrative support, etc. (4 FTEs), and legal counsel (2 FTEs).



**FY 2001 Proposed Operating Budget**

The Citizen Complaint Review Board's Operating Budget is composed of two categories: (1) Personal Services (PS), and (2) Nonpersonal Services (NPS).

Within the PS budget category are several object classes of expenditure such as regular pay, additional gross pay, and fringe benefits. Within the NPS budget category are several object classes of expenditure such as supplies and materials, rent, and other services and charges.

Authorized spending levels present the dollars and related full-time equivalents (FTE) by revenue type. The Citizen Complaint Review Board relies entirely on the local revenue type; however, this agency anticipates the carryover of \$500,000 of the FY 2000 Federal payment that was appropriated to establish the agency.

<b>FY 2001 Proposed Operating Budget</b>									
<b>(Dollars in Thousands)</b>									
Citizen Complaint Review Board									
<b>Object Class</b>	<b>Actual FY 1999</b>		<b>Approved FY 2000</b>		<b>Proposed FY 2001</b>		<b>Variance</b>		
Regular Pay -Cont. Full Time	0		851		469				-383
Additional Gross Pay	0		43		43				0
Fringe Benefits	0		162		122				-40
Subtotal for: Personal Services (PS)	0		1,056		633				-423
Supplies and Materials	0		131		131				0
Rentals - Land and Structures	0		0		80				80
Other Services and Charges	0		13		13				0
Subtotal for: Nonpersonal Services (NPS)	0		144		224				80
Total Expenditures:	0		1,200		857				-343
<b>Authorized Spending Levels by Revenue Type:</b>									
	<b>FTEs</b>	<b>Dollars</b>	<b>FTEs</b>	<b>Dollars</b>	<b>FTEs</b>	<b>Dollars</b>	<b>FTEs</b>	<b>Dollars</b>	
Local	0	0	21	1,200	21	857	0	-343	
Total:	0	0	21	1,200	21	857	0	-343	

### Agency Funding Summary

The proposed FY 2001 operating budget *for all funding sources* is \$857,422, a decrease of \$342,578, or 28.5 percent, from the FY 2000 approved budget. The FY 2000 funding level for the CCRB included \$500,000 in one-time federal payment and \$700,000 in local funds. It is anticipated that \$500,000 will be carried over into FY 2001.

- **Local.** The proposed *local* budget is \$857,422, a decrease of \$342,578. Of this decrease, \$422,578 is in personal services, partially offset by an increase of \$80,000 in nonpersonal services. There are 21 FTEs supported by local sources.

The change in personal services is comprised of:

- \$382,677 decrease in regular pay reflecting the anticipated carryover of FY 2000 funding
- \$39,901 decrease in fringe benefits reflecting the anticipated carryover of FY 2000 funding

The change in nonpersonal services is comprised of:

- \$80,000 increase for rent costs due to this agency establishing an office location in late FY 2000.

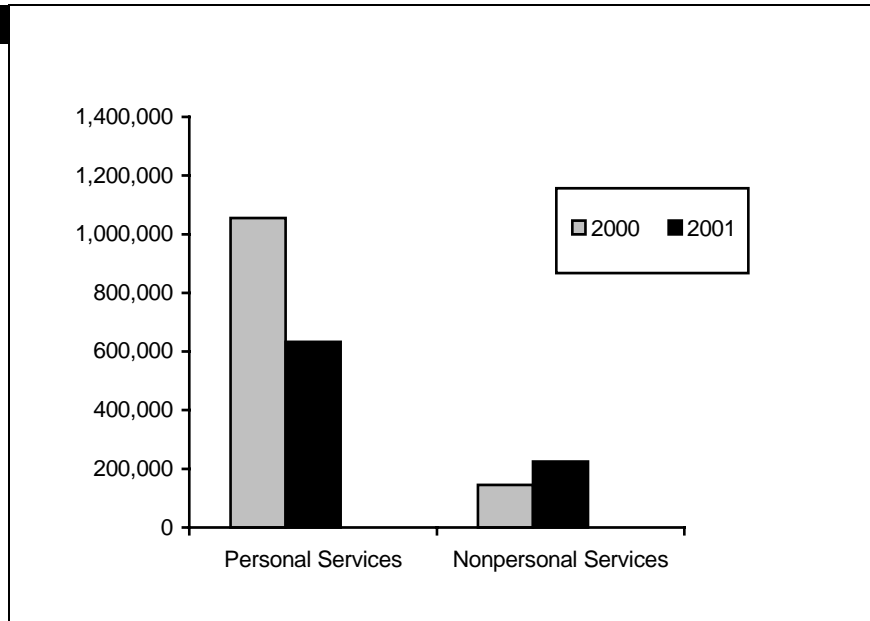
- **Funds Pending Certification.** The agency has been targeted to receive \$100,000 in FY 2001. These funds will be made available upon certification by the Chief Financial Officer for the District of Columbia. Further information is provided in the Funds Pending Certification chapter.

**Figure 1**

#### FY 2001 Proposed Budget Includes an Increase for PS and NPS

*Personal Services decreased by 40.0 percent, from \$1,055,599 in FY 2000 to \$633,021 in FY 2001.*

*Nonpersonal services increased by 55.4 percent, from \$144,401 in FY 2000 to \$224,401 in FY 2001 due to an increase in rent.*



## Citizen Complaint Review Board (FHO)

### Occupational Classification Codes

Occupational Classification Codes (OCC) are used by federal agencies like the Bureau of Labor and the Census Bureau, as a way of classifying workers into eight major occupational categories for the purpose of collecting, calculating, or disseminating data. The Citizen Complaint Review Board's workforce is divided among three occupational classification codes.

### Agency FTEs by Occupational Classification Code

OC Code	FTEs in FY 2001
Official /Administrative	6
Professional	9
Technical	0
Protective Services	0
Paraprofessional	0
Office/Clerical	6
Skill Craft Worker	0
Service Maintenance	0
<b>Total</b>	<b>21</b>

### FTE Analysis

#### Agency FTEs by Occupational Classification Code

*The Citizen Complaint Review Board is an administrative agency. Of the total FTEs, 43.0 percent are professional. Another 28.5 percent are office/clerical and 28.5 percent are official/administrative.*

